

**PROCESS FOR REQUESTING INFORMATION ASSURANCE (IA) AND
OPERATING / SYSTEM CERTIFICATION VOUCHERS FOR TESTING TO
MEET DOD 8570.1M**

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1. Per R 252020Z AUG 06 COMNAVNETWARCOM NORFOLK VA, in order to meet certification requirements levied DOD 8570.1M, the Navy has taken the following actions;

a. NNWC directed identification of the Navy IA workforce by requiring all Information Assurance Managers (IAM) / Information Systems Security Managers (ISSM) to register their local IA workforce in the IA Workforce Management Tool.

b. The Credentials Program Office was established at the Center for Information Dominance (CID).

c. The Credentials Program Office purchased vouchers for approved IA certifications and Operating System (OS) certifications to meet goal of certifying ten percent of Navy IA workforce by 31 Dec 2006.

d. NNWC was designated as the IA certification gatekeeper for the Navy.

2. Process instructions for members to obtain vouchers for IA and/or Operating System certification can be found at NETWARCOM's home page (www.netwarcom.navy.mil) in the "What's New at NNWC" area at the right side of the page.

3. The voucher request process can be reviewed by clicking on the IA certificate voucher request process link. Member process actions are in red, member's unit IAM/ISSM process actions are in blue, NNWC process gatekeeper actions are in green and Credentials Program Office process actions are in black.

4. The IA or Operating System certification voucher request form can be found at NETWARCOM's home page (www.netwarcom.navy.mil) in the "What's New at NNWC" area at the right side of the page.

5. The voucher request form can be downloaded by clicking on the IA voucher request form link.

6. IA and Operating System certification vouchers are available to all military and DON Civilian IA workforce designated personnel. Vouchers will only be approved for those certifications applicable to the member's current billet or next career path assignment.

7. Practice tests for CompTIA A+, Network+, and Security+ certifications are available via:

a. CompTIA Pre-Certification Assessments.

- (1) Go to <http://currency.comptia.org/dod> from a computer that is connected the internet and a printer
- (2) Enter Name, Component name and your .mil email address
- (3) Enter your Components **User ID** and **password** (provided by your IAM) (contact crry_cqcredentials@navy.mil if you need the ID and password)
- (4) Select preferred assessment:

PC Technician =	A+ objectives
Network Technologies =	Network+ objectives
IT Security =	Security+ objectives

(Note: CompTIA does not keep a record of the assessment report - you should print your report at the end of the test, prior to exiting. You will have to show your results to your IA Manager before they can authorize you to obtain a DoD provided certification voucher.)

8. Practice tests for CompTIA A+, Network+, Security+, and Microsoft certifications are also available via:

a. Navy e-Learning, located within Navy Knowledge Online (NKO).

- (1) Log onto NKO
- (2) Select the Learning Tab and go to e-Learning
- (3) Search for appropriate TestPrep exam

9. Practice tests for SANS Assessment Only for DoD & 8570

To help support the DoD 8570 Directive, DIAP worked with SANS to provide a site license to SANS Assessment Only tool for 8570 related classes to all DoD employees. This does **not** apply to DoD contractors. These assessments include:

- [SEC309 Intro to Information Security- GISF](#)
- [SEC401 SANS Security Essentials- GSEC](#)
- [SEC503 Intrusion Detection In-Depth- GCIA](#)
- [SEC504 Hacker Techniques, Exploits and Incident Handling - GCIH](#)
- [MGT512 SANS Security Leadership Essentials For Managers - GSLC](#)
- [MGT414 SANS +S™ Training Program for the CISSP Certification Exam-GISP \(CISSP\)](#)
- [AUD522 SANS +S™ Training for the ISACA CISA Certification Exam \(CISA\)](#)

Important Notes:

- Some Assessments are still in development and not yet available. The online registration page will list those assessments that are currently available. Each assessment has a \$179 value.

- The [GSE](#) Certification is achieved by passing a combination of the [GSEC](#), [GCIA](#) & [GCIH](#) exams. For more information, visit

<http://www.giac.org/certifications/gse.php>. GSE Certification requirements are subject to change.

- Through this site license, any DoD employee has **free** access to SANS Assessment Only tools (\$179 value) as related to the classes listed above. If you can pass SANS assessments, you should be ready to try the real exam.

Steps to enroll in your free SANS Assessment Only tool:

1. You need a SANS Portal Account (If you have not already, create a SANS Portal account at <https://portal.sans.org>). Log into your SANS Portal Account.

2. Go to SANS OnDemand web page (www.sans.org/OnDemand/)

3. Click on the yellow "Register" button under the header "Assessment Only."

4. Complete the application page by following all three (3) steps listed (contact information, track you want to take, and the discount code) and click "Proceed." Your discount code is **DoD8570**.

5. You should get an "Order is Complete" message on the next page and a confirmation Email. You can also download your invoice or view your invoice at <https://portal.sans.org/history> (it will be for \$0, no payment due).

6. When your assessment is uploaded into your SANS Portal Account, you will receive a 2nd confirmation email. Under your Welcome message in your Portal account, click on the SANS OnDemand link and start your assessment.

If you have any questions with your assessment, contact OnDemand@sans.org.

10. The process for completing practice tests for the other certifications (CISSP, Linux+, etc...) will promulgate once available.